

2023 BHS BAND AIDES CRAFT SHOW

Saturday, November 4, 2023

Bloomington High School
1202 East Locust Street
Bloomington IL 61701

www.BHSCraftShow.com

Enclosed you will find an application for the 2023 BHS Band Aides Craft Show. Information about the show is detailed below. We hope to see you at our 2023 show!

FEE:

\$75 if postmarked by April 15, 2023

\$80 per booth, if postmarked after April 16, 2023

This fee includes the use of one (1) 8-foot table and two (2) chairs per booth. A limited number of additional tables are available for \$8.00 each. Extra tables can be requested on the application form. Refunds will be issued if extra tables are not available. A limited number of booths have access to electricity. Electricity is available to most (but not all) booths in the hallways, and you will need to supply your own long extension cord.

Booth Assignments:

Booths are located throughout the main floor of the High School. Booth sizes vary due to the size and configuration of the rooms and hallways they are located in. Booths are assigned on a first-come, first-served basis. Crafters who are on the waiting list will be assigned a booth based on type of product and type of space needed/available.

Returning crafters will be guaranteed their previous booth location if the application with payment is **postmarked by April 15, 2023**. All applications postmarked after April 16, 2023 will be processed in the order they are received. Returning crafters may request an alternate booth, and requests will be honored if space permits. Alternate booths are assigned on a first-come, first-served basis, and only if postmarked by April 15, 2023. If you want a different booth, please note this on your application.

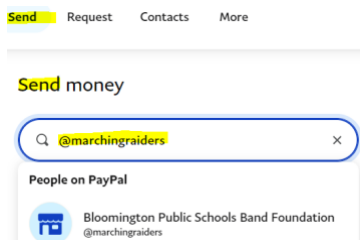
Please note these deadlines:

If postmarked by **April 15, 2023**: SAME BOOTH can be guaranteed or alternate booth can be requested / **\$75 entry fee**

If postmarked on **April 16, 2023 and after**: NO guarantee of booth / **\$80 entry fee**

Payment:

Checks should be made payable to BHS Band Aides. PayPal payment can be made to Bloomington Public Schools Band Foundation @marchingraiders – see below.



Publicity:

We have yard signs available to advertise the Craft Show. If you would like one to put in your area, please contact us and we will arrange with you to pick it up. Also, to publicize the event as much as possible, we invite you to share our website (www.bhscraftshow.com) and post on our Facebook event (search BHS Craft Show). We suggest you publicize your location in the craft show on *your* Facebook page and website (if you have one) as well as invite friends to attend the craft show. **Please do not create a new Facebook event for the BHS Craft Show.** When you receive your confirmation letter, please check the information for accuracy and email craftshow1@yahoo.com if corrections need to be made.

Set Up: Friday, November 3, 2023 5:00 p.m. – 7:00 p.m.
Saturday, November 4, 2023 7:00 a.m. – 8:15 a.m.

Bloomington High School students are dismissed at 2:15 p.m. Teachers, other staff, and students in after-school activities do not leave until later in the afternoon. We ask that you do not arrive at the school earlier than 4:00 p.m. No crafter will be permitted in the school to unload or set-up prior to 5:00 p.m. on Friday. Please follow the signs for directions. Please do not leave your vehicle unattended in the loading area before or after unloading.

Band members and their parents will be available to assist **only** at the times posted above for unloading and transporting your merchandise to your assigned booth. Upon arrival, please check in with the Curbside Supervisor. Once you are in your booth space, please check in with your Area Supervisor to receive your booth packet. Due to the limited number of carts, you may have to wait. We will assist you as soon as possible. Feel free to bring your own cart, which will be your responsibility. Volunteers are only allowed to load items, take them to the booth, and unload the items. They will not be available to help you set up your booth. If electricity has been confirmed for your booth, please provide your own extension cord.

Tear Down:

You may not tear down displays before 3:00 p.m. on Saturday. Complete removal of crafts and displays must be completed by 5:00 p.m. on Saturday. To request assistance with moving out, please see the coordinator at the Information Desk to add your name to the list. Carts and volunteer teams will not be available until after 3:00 p.m., and a team will be allocated to help you. Please do not flag down volunteers to help you. Items must be fully packed prior to asking for assistance. There is a possibility that you may have to wait for assistance, but we request that you treat the band members who are volunteering to help you with respect and patience during this busy time. Tips to support the band are appreciated, but not required. You may leave a donation in the jar at the information desk at the front. We appreciate your kindness!

Confirmation:

Confirmations will be **mailed on or before August 30**, or upon receipt of the application after that date. While dimensions of the booths vary, estimated booth size will be noted on your confirmation letter.

Terms and Conditions: (If you have questions, please contact us immediately)

- No food items
- No manufactured items, unless incorporated into a mostly handcrafted item
- No tents or awnings
- No items deemed unsanitary
- No flammable aerosols or OPEN FLAMES may be used at any time

If an issue arises on the day of the event, please contact your Area Supervisor or a Band Aides volunteer and allow us to handle it. A coordinator will be stationed at the Information Booth throughout the show and volunteers will be wearing purple shirts with nametags on.

Cancellation: If you need to cancel, your application will be refunded (minus a \$10 processing fee), provided we can resell your booth space. **Crafters who do not show up on the day of the show will forfeit their priority booth assignments the following year and will be considered new crafters, rather than a returning crafter. They will not receive a refund.**

**PLEASE COMPLETELY FILL OUT THE ENCLOSED APPLICATION,
SIGN IT, AND RETURN IT WITH YOUR PAYMENT.
PLEASE KEEP THIS LETTER FOR YOUR RECORDS AND FUTURE REFERENCE.**

If you have questions, please e-mail us at: craftshow1@yahoo.com. We look forward to another great craft show!

Thank you,

BHS Craft Show Chair
P.O. Box 592
Bloomington, IL 61702-0592

For information online, please visit our website at www.BHSCraftShow.com or search "BHS Craft Show" on Facebook!